

2023 CSBC Southern California Division 3 Championships

Capistrano Valley High School

November 11, 2023

26301 Via Escolar Mission Viejo, CA 92692 (949) 364-2744

www.cvhsmusic.org

Dear Directors,

Welcome to the 2023 CSBC Southern California Division 3 Championships at Capistrano Valley High School!

Please take time to familiarize yourself with the following information.

If you have further questions please call me at CVHS (949) 364-2744. akwaldukat@capousd.org

Emergency Phone: There will be an emergency cellular phone for calls during the day.

(949) 278-3505

(Denise Likar, Tournament Chair)

Please note that the information provided in this packet is supplemental to that in the CSBC Rules and Adjudication System Manual found online at <http://csbc.compsuite.io/downloads>

1. PARKING

- o Spectator Parking is available on street (Via Escolar), In the Lower Lot (past truck and bus parking), and in our VIP Lot near Electronic Sign.
- o Handicapped Parking with DMV certification is available in our VIP Lot free of charge.
- o Bus Parking is in the Upper Lot (2nd driveway uphill on left – past electronic sign).
 - **PLEASE BE AWARE THAT THE DISTRICT HAS INSTALLED SOLAR PANELS IN OUR PARKING LOT. CLEARANCE IS TIGHT. PLEASE HAVE YOUR BUS AND TRUCK DRIVERS FOLLOW THE DIRECTIONS OF OUR PARKING GUIDES TO DETERMINE THE BEST PLACE FOR ALL VEHICLES TO FIT.**
 - **The parking lot will be full. You will not be allowed to set up pop ups due to all space being used for buses and trucks. Please plan accordingly and be kind to the volunteers who are assisting with fitting all vehicles in the lot and keeping everyone safe.**

Limited paid parking will be available in the lot closest to the stadium for a fee. Free parking is available in the lower lot, third driveway, just past bus parking, as you drive up Via Escolar. Please let your parents know that free parking is available, but spectators will be required to walk up from a lower parking lot.

2. GROUP ARRIVAL and CHECK-IN

Please do not arrive more than 2 hours before your performance time so we can get the earlier bands in and parked. Upon arrival, you will check-in. During check-in you may request student guides. We will provide wristbands for students, chaperones and essential parent volunteers following CSBC guidelines. Please be sure to check your packet upon arrival to see if any changes or updates have been made to the performance schedule. One wristband will be given to each band for every 10 student's performing per CSBC. If you have additional parent volunteers who need to push pit equipment, they must purchase a wristband **at Ticket Sales by the stadium**. Please do this as soon as you arrive to prevent a delay entering the stadium for your performance. After each group completes its performance all parents must have a wristband or paid admission to re-enter the stadium.

3. ADMISSION:

Performers: Free

General: \$20.00

Seniors/Students with valid ID: \$15.00 Students

3. FOOD – please read this

We do NOT allow preparation of food or buffet setups on the CVHS Campus.

This is per school district policy and will be enforced at tournament time. I do not have the power to change this policy.

Terrific food will again be available at very reasonable costs. (menu enclosed)

We are proud to host the **2023 CSBC Southern California Division 3 Championships** and work hard to bring a consistently successful competition for the students and their parents. *However, the sale of food and beverages is the single largest source of income for our entire event.* Please consider supporting our concession sales as they fund our performers in all of their endeavors. Food pre-orders are also available if timing is an issue.

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4. CHANGING AREAS / RESTROOMS

Restrooms are available next to the snack bar in the stadium, and across from the warm up areas.

Uniform changing must be done in your buses.

PLEASE DO NOT ALLOW YOUR STUDENTS TO USE THE RESTROOM AREAS FOR CHANGING IN OR OUT OF THEIR UNIFORMS.

5. WARM UP AREAS

There are designated fields for warm-up. Your designated warm-up area will be clearly marked and our field marshals will assist you in locating that area. Percussion or winds may NOT use the bus parking lot for warm-up. Your warm-up time & location will be noted on the CSBC Logistics Schedule.

We're not going to force you to be at the staging gate a full 10 minutes prior to your performance, but realize you are taking warm up time away from another school. Please honor your stated gate arrival times out or respect for the volunteers and other bands.

Anyone responsible for delaying the tournament will receive the maximum timing penalty assessed to your final score.

As always, keep an eye on your watch.

THERE IS NO WARM UP IN THE BUS PARKING LOT!!

Auxiliary units may use the grass area off of the upper lot and any portion of the athletic fields for their warm-up. If you use a broadcast metronome (ie: Dr. Beat) it cannot interfere with the performances in the stadium. Plan accordingly.

6. GROUP GUIDES

Are available upon request when you arrive. If requested, your group will be offered a CVHS student team who will remain with your group starting at the practice field. They will answer any questions you might have on the day of the performance as well as help to keep a line of communication open between you and the show director.

It is your responsibility, as always, to keep an eye on your times to leave for the gates!

7. FIRST AID

Due to our district policy, we are to call 911 instead of providing first aid. For minor first aid needs, see music volunteers outside behind the snack bar. There will be radios and cellular phones on site for emergencies.

8. PIT Area (Steps for Success)

- Drop large props in the designated area adjacent to the snack bar, near the South end of Stadium upon arrival.
- Move to the field entrance (south end of the field) 20 minutes before the performance.
- Move to the waiting area inside the fence area on track (south end of the field) 10 minutes before the performance.
- When the previous band's performance is finished, proceed forward and unload equipment.
- After unloading, pull forward beyond the goalposts, turn around, and wait for the end of your show.
- You will exit through the same gate you entered.
- **Motorized vehicles are NOT allowed on the track per the CUSD Stadium use policy.**

9. ELECTRICAL POWER

Electrical power is available at the field level on the front of the field near the 50 yard line.

If we blow a fuse, it is the competitor's responsibility to have a backup source of electrical power.

10. PERFORMER RE-ENTRY AND SEATING

Performers may re-enter the stadium after their performance and sit in the **visitor's stands or where directed by show staff**. Room permitting, they may sit on the far ends of the front sidelines. This will be determined the day of the event.

11. DIRECTOR'S HOSPITALITY

The Director's Hospitality will be located at the South end of the stadium in the small gym near the pool deck. We have found this to be a good place to visit with friends, take in some great nourishment. Please visit and enjoy!

We wish you best of luck to you and your group at the **2023 CSBC Southern California Division 3 Championships**.

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Capistrano Valley High School Directions

26301 Via Escolar, Mission Viejo, CA 92692-3999 (949) 364-6100

5 South

Exit Avery Parkway

Left on Avery (under Bridge)

Right on Marguerite (First Light)

Left on Via Escolar (Uphill; Zenko Sushi and Firestone are on the corners)

[Google Map Link to Capistrano Valley High School](#)