

Judges Coordinator

The Judges Coordinator serves the WGAZ memberships by assigning qualified adjudicators to contests operated under WGAZ’s auspices. In addition, he/she

* conducts yearly education for judges to keep them current in the adjudication system.
* Perform all duties incidental to the office of Judges Coordinator and such other duties as may be assigned by the President
* will use the resources available to him or her to use as many local judges as needed to fulfill assignments
* when possible use travel funds to secure judges from our national data base.
* communicate the opinions, desires, and protests of the WGAZ Circuit member units to the judges relative to judging
* handle all details and phases of coordinating judges for contests sanctioned by the Circuit.
* determine judge panels,
* training,
* housing and travel when appropriate.
* review the performance of each judge at the end of the season, prior to the May meeting.
* shall also be on hand at each contest, or appoint a delegate in their absence, to clarify any contest rules or regulations.
* will coordinate the education and training of prospective judges.
* Bring all judges’ forms necessary for the day’s event
* Assign and adjust the judging panels as necessary due to travel problems or illness.
* Develop and maintain a complete Judges Roster.
* Contact, seek and assist new judges.
* all judge’s clinics.
* Upon request of the board or membership, develop new or different judging sheets when needed to keep current with the activity.
* Screen and monitor current WGAZ judges to ensure compliance with all established WGAZ policies, procedures, regulations, and guidelines.
* Facilitate the resolution of judging conflicts at WGAZ events.
* Facilitate the resolution of “Protests” according to established WGAZ procedures.
* Assist in the planning and operation of Championship Shows
* Work with the Liaison to determine classifications or promotions before or during the season.
* responsible for a report at the Spring Membership Meeting.
* Arrange all judge training as per WGAZ training standards;
* notify judges of all training events and Field Day
* provide Treasurer with a payout by the Sunday before every contest
* have all judges contracted through WGAZ complete a W‐9 before any payment is made;
* send and receive contracts from judges
* Member of the Review Board – the Review Board is the committee that evaluates units to ensure correct classification
* assigning adjudicators for contests and making necessary travel and hotel arrangements for adjudicators.
* keep a copy of the current circuit by-laws and the current WGI Rulebook and make them available at all WGAZ contests.
* responsible for insuring that all adjudicators are aware of WGAZ’s professional expectations throughout the season, reporting any violations of rules or ethics to the executive board for a mutually agreed upon course of action.
* Communicate regularly with the Board any and all activity to keep the lines of communication open and present a common and united message from the board to the membership.