



WGAZ Partnership Focus Show Bid Form

We appreciate your consideration in partnering with WGAZ to co-host a focus show for the 2020 season. By entering into this Focus Show partnership, you will be guaranteed \$3000 and all concession sales. You are encouraged to complete your packet by the due date to be considered a focus show partner. Please ensure your packet is complete, this will help with the awarding process.

Deposit of \$200 (required) with packet. Purchase Orders are **NOT** accepted. Please provide a check made payable to WGAZ. Packet and check should be mailed as listed below.

WGAZ
ATTN- Show Host Coordinator
PO Box 1103 Gilbert,
AZ 85299

WGAZ DOES NOT PROVIDE INSURANCE FOR SHOWS HOST. IT IS THE RESPONSIBILITY OF THE SHOW HOST TO ENSURE THE SHOW DATE IS INSURED

1. A Signed Letter of Availability from the school or location where the show event will be held confirming the facility will be available on the date requested. The letter of availability must be signed by the (Athletic Director, Principal, or Director of Facilities)
2. Maps of the facility are required with a complete packet; an electronic copy of the complete map will be required to be sent to the WGAZ Show Host Coordinator prior to the deadline date listed below. Maps must include the performance area, warm-up area, prop storage area, dressing rooms, parking, and tabulation area/judge room/hospitality room.
3. Map indicating proposed routing of groups from warm-up and prop storage areas to the performance area. Please indicate the existence of any single-wide doors and the measurements of all doors along the route(s). If double doors have removable center posts, please indicate if removable.
4. OPTIONAL- Any additional visual aids that may assist the Board with the layout of your facility.
5. **September 15, 2019** is the DEADLINE to submit your completed packet and must be post marked by 09-15-2019.

****NEW ACTION REQUIRED****

Attendance at the Show Host Meeting in December is **MANDATORY** for both the **Director and Booster representative**. Failure to have both individuals in attendance will result in a \$250.00 fine and could result in the loss of the awarded show date.

****No hand delivered packets will be accepted and incomplete or late packets will be removed from the show bid process****

Sincerely,
WGAZ Show Host Coordinator
Pamela Edgar
480-766-6571



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Name of Sponsoring Unit: _____

Name of Sponsoring Organization: _____

Mailing Address: _____

Email Address for Contact Person: PLEASE PRINT _____

Director's Signature: _____

By signing this bid form, you are acknowledging that you have read and understand the following: WGAZ 2020 Show Host Coordinator Handbook, WGAZ Contest Evaluation Form, that this show will be a partnership with WGAZ, and you agree to the terms of the contract.

Please indicate which Focus show you are Interested in partnering. Remember your packet must have a signed Letter of Availability this date.

2020 WGAZ FOCUS SHOW DATE SCHEDULE (Circle show interested in)

WGAZ GUARD FOCUS SHOW:
Saturday, February 29th, 2020

WGAZ PERCUSSION/WIND FOCUS SHOW:
Saturday, March 14th, 2020

Have you hosted a WGAZ Sanctioned Show before? If so, please list: Y/N _____ Years _____

Have you hosted any events like a WGAZ Sanctioned Show? If so, please list:

If a show is awarded ALL FEES will be required as (Paid in Full) 6 weeks prior to the day of the event!



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Size of performance gym: _____

Spectator seating capacity: _____

Performer seating capacity: _____

Number of bleachers Spectator: _____

Number of volunteers: _____

Director Signature

Date

Principle Signature

Date

INTERNAL USE ONLY

WGAZ Representative

Post Mark Date