



2019 WGAZ Show Bid Form

Thank you for your consideration in hosting a WGAZ show for the 2019 competitive season. You are encouraged to complete your show bid packet and return VIA US MAIL to the address listed below. Please ensure your packet is complete, this will help with the show host awarding process.

1. A \$200 deposit, in the form of a check made payable to WGAZ, is required. (Purchase orders will not be accepted.)
2. A completed letter of availability, on official letterhead, stating that the facility will be available on the requested date(s), must be signed by one of the following representatives (Athletic Director, Principal, or Director of Facilities).
3. Maps of your facility are required to be submitted with both your mailed-in show bid packet, and submitted electronically to the WGAZ Show Host Coordinator at: Pam.Edgar@wgaz.org prior to August 1st 2018. Your maps must include the following locations: performance area, warm-up area, prop storage area, dressing rooms, parking, tabulation area, judges room, and hospitality room. Any additional visual aids that may assist the Board with the layout of your facility would be greatly appreciated.
4. Map indicating proposed routing of groups from warm-up and prop storage areas to the performance area. Please indicate the existence of any single-wide doors and the measurements of all doors along the route(s). If double doors have removable center posts, please indicate.
5. Please return the completed bid form along with ALL required information to:

WGAZ
ATTN- Show Host Coordinator
PO Box 1103
Gilbert, AZ 85299

- 6: Your completed packet must be submitted, and post marked, on or before **August 1st 2018**.

Additional Considerations:

- No hand delivered packets will be accepted. Any incomplete, or late packets, will be removed from the show bid process.
- WGAZ does not supply insurance for show hosts. It is the show host's responsibility to ensure their show is adequately insured.

Sincerely,

Pamela Edgar
WGAZ Show Host Coordinator
Pam.Edgar@wgaz.org
480-766-6571



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Name of Sponsoring Unit: _____

Name of Sponsoring Organization: _____

Mailing Address: _____

Contact Name / Phone Number _____

Email Address for Contact Person: _____

Director's Signature: _____

By signing this bid form, you are acknowledging that you have read and understand the following: WGAZ 2019 Show Host Contest Handbook, WGAZ Contest Evaluation Form, and you agree to the terms of the contract.

Please indicate the date or dates below for which you are submitting a show bid request. By selecting multiple dates the chance of winning a bid is greater. Remember your packet must have a signed Letter of Availability for each date you are requesting. If you have a preferred date and are selecting more than one date, select 1st, 2nd, 3rd, or N/A as your preference. ALL date selections will be taken into consideration when reviewed in the WGAZ board meeting in September 2018.

2019 WGAZ Show Date Schedule

Sat 01/26 <i>Guard Eval Show</i>	Fri 02/15	Sat 03/02 <i>Guard Focus Show</i>	Fri 03/29 <i>WGAZ Championships</i>
Sat 02/02 <i>Guard Only Show</i>	Sat 02/16	Fri 03/15	Sat 03/30 <i>WGAZ Championships</i>
Fri 02/08 <i>Percussion Eval Show</i>	Fri 02/22	Sat 03/16	
Sat 02/09 <i>Percussion Eval Show</i>	Sat 02/23	Fri 03/22	
Sat 02/09 <i>Guard Only Show</i>	Fri 03/01	Sat 03/23	
	Sat 03/02 <i>Percussion Focus Show</i>		

Will your show host both Guard and Percussion? _____ Have you hosted a WGAZ Show before? Y/N _____ Years _____

Have you hosted events similar to a WGAZ Show? If so, please list: _____

All show hosts are required to add the organization WGAZ as an additional insured to the host Certificate of Liability for the day of the event. WGAZ does not co-host a season show and is not responsible for insurance. WGAZ supplies judges the day of the show and does not co-host the event.

If a show is awarded to your group ALL FEES will be required as (Paid in Full) 3 weeks prior to the day of the event!

Size of performance gym: _____

Performer seating capacity: _____

Number of volunteers: _____

Spectator seating capacity: _____

Number of bleachers Spectator: _____

Principal Signature

Date