

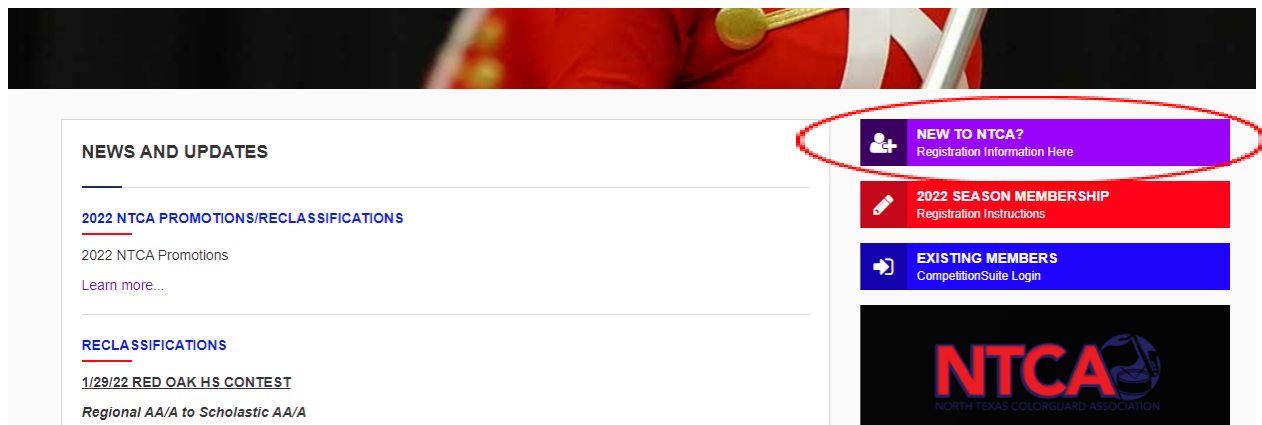


## Solo & Ensemble Registration Instructions

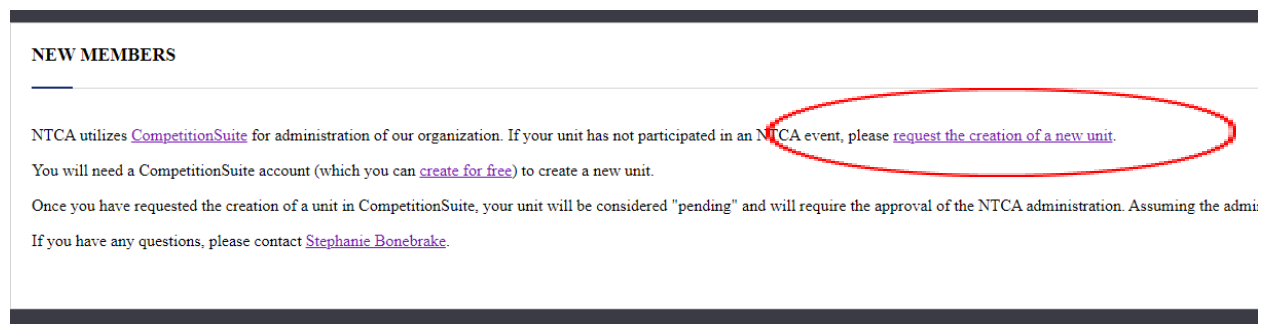
NTCA directors with participating students in Solo & Ensemble, please follow the directions below.

**Please register all Solos and/or Ensembles as a new unit.**

- 1. Go to the front page of the NTCA website and click the “NEW TO NTCA” button.**



- 2. Click link “Request the creation of a new unit” to take you to the registration page.**



3. Check NEW UNIT
4. Unit's Name = Performer First and Last Name
  - a. You can list all performers if an ensemble
5. Location = School Name
6. Payment will only be taken at show site
7. Click "Complete Membership"

Membership ▾

Solo & Ensemble

\$0.00

New Unit? ☒

Find Existing Unit

Unit's Name

Location

Class

Director's Name

Director's Email

Director's Cell

**Band Director Information**

Band Director Name

Band Director Email

Band Director Phone Number

**Ensemble Information**

Member Last Names

Add Additional Unit

Membership Total

There are no units selected for registration

Total \$0.00

Complete Membership

8. Your unit will be automatically approved in CompetitionSuite and you can select your event using the Registration tab.
9. Make sure to click REGISTER and click FINISH REGISTRATION

Bonebrake Independent ▾

◀ Past Events  
 ◀ Upcoming Events  
 ◀ Resources  
 ◀ Registration  
 \$ Invoices  
 Organization Data  
 Staff Management  
 Administration  
 ✕ Remove Me

Registration Status: Upcoming **Open** Closed

Finish Registration

NTCA - SOLO & ENSEMBLE - WEEK 1 Midlothian HS - 4/9/2022	Registered: 0	Register
NTCA - SOLO & ENSEMBLE - WEEK 2 Alvarado JH - 4/23/2022	Registered: 2	Register